

Annex III to Rules for Reimbursement of Participants in Events, organised under Projects Financed by the European Commission

Expenses Reimbursement Form

Participants in event under the Enlargement countries project

Surname: Forename:.....
 Address of residence: StreetNo
 Postcode Town Country
 Tel Mobile E-mail

Bank Identification form	Legal Entity form
Provided: <input type="checkbox"/> no, completed form attached ¹ <input type="checkbox"/> yes, already provided previously Please re-confirm: Account holder <input style="width: 100%;" type="text"/> Bank account No. <input style="width: 100%;" type="text"/>	Provided: <input type="checkbox"/> no, completed form attached ¹ <input type="checkbox"/> yes, already provided previously

Reason for the travel:

Date(s) Number of days Number of nights

Time: from to Place

Means of transport: air travel rail private car other (pls.specify)

Place	Date	Time	Class	Fare (+currency)	Supplement	
					Type	Price (+ curr)
Dep. ³
Arr.
Dep.
Arr.
TOTAL COST² : (+ currency)						

I, the undersigned, declare that this statement is true and accurate and that no reimbursement will be claimed from another source.

.....
 Date and signature

¹ Please complete and sign the enclosed financial information forms

² Cost to be evidenced by appropriate documents (ticket, invoice, etc.)

³ Date and time of departure from / arrival at airport, train station and comparable, in case of travel by private vehicle actual departure/expected return time